

# Southern Wake Academy

## Community Service Worksheet

Every time you complete a community service activity you **MUST** complete this form.  
You must also save a copy in your portfolio to track your hours  
You must complete **30** hours of community service as a requirement of your portfolio

### **Guidelines:**

- Must be conducted through a credible non-profit service organization (i.e. School sponsored club or group, YMCA, Red Cross, Food Bank, Church, etc.)
- Must receive a signature from someone in charge of the service activity
- Cannot receive compensation for the service
- Cannot be service for a relative or friend

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor Name and Title: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Hours Volunteered: \_\_\_\_\_

**You must write a 2-3 paragraph essay describing the work you did during your community service. Please take the following questions into consideration when writing your essay. Use the space below to take notes prior to writing your essay. It must be typed and double spaced!**

**Preparation/Action:** *What did you do? Why? Who did you serve? Where? When?*

**Reflection/Demonstration:** *What did you learn?*